

**Digital Services Librarian**

1.00 FTE

19/07/2023

Week 1

Mon	Day off		
Tues	8.30 - 6.00	8.75	hrs
Wed	8.30 - 6.00	8.75	hrs
Thurs	8.30 - 6.00	8.75	hrs
Fri	8.30 - 6.00	8.75	hrs MTC
Sat			
Sun			
		35.00	hrs

Week 2

Mon	8.30 - 5.30	8.25	hrs
Tues	8.30 - 5.30	8.25	hrs
Wed	8.30 - 5.30	8.25	hrs
Thurs	8.30 - 5.30	8.25	hrs
Fri	Day off		
Sat	9.00 - 1.00	4.00	hrs
Sun	1.00 - 5.00	4.00	hrs
		41.00	hrs
		Fortnight hrs: 76.00	

Week 3

Mon	Day off		
Tues	8.30 - 6.00	8.75	hrs
Wed	8.30 - 6.00	8.75	hrs
Thurs	8.30 - 6.00	8.75	hrs
Fri	8.30 - 6.00	8.75	hrs MTC
Sat			
Sun			
		35.00	hrs

Week 4

Mon	8.30 - 5.30	8.25	hrs
Tues	8.30 - 5.30	8.25	hrs
Wed	8.30 - 5.30	8.25	hrs
Thurs	8.30 - 5.30	8.25	hrs
Fri	8.30 - 5.15	8.00	hrs
Sat			
Sun			
		41.00	hrs
		Fortnight hrs: 76.00	

Total hours = 152 hrs per 4 week period (1.0 FTE)

45 minute lunch breaks

NED Total hr - 117 hrs (0.77 FTE)

MTC Total hrs - 35 hrs (0.23 FTE)