

PARTICIPANT INFORMATION SHEET (EXPLANATORY STATEMENT) RESEARCH PROJECT

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CRICOS Provider Number 00121B

This project has been approved by the University of South Australia's Human Research Ethics Committee. If you have any ethical concerns about the project or questions about your rights as a participant please contact the Executive Officer of this Committee, Tel: +618 8302 6330; Email: humanethics@unisa.edu.au.

SECTION 1: CONTACT AND PROJECT DETAILS	
Researcher's Full Name	Anita Dewi
Contact Details	0433610672
Supervisor's Name (students only)	Dr Diane Velasquez
Contact Details	08 8302 3074
Project Number	204463
Project Title	Galleries, libraries, archives, museums, and archives (GLAMR) placements from four perspectives: placement students, higher education program providers, placement host institutions, and accreditation bodies

This sheet provides information about the research project and the researchers and invites you to participate in this study.

What does the research involve?

The aim of this research is to investigate how placement students, host supervisors as part of host institutions, education providers represented by their placement coordinators, and accreditation bodies see the value of placements. The scope of placements covered in this study includes placements in Australia for GLAMR students, both those of undergraduate and postgraduate levels within the period of 2020 to 2023.

The research is a case study of qualitative methods. Four groups of participants, including placement students, host supervisors, education provider staff members in charge of placements, and accreditation body key personnel will be recruited via email from June 2022 to the end of 2023. To protect participant confidentiality, the researcher will take every care to remove any identifying material from the responses provided and each participant across all four groups will be allocated a pseudonym.

Data collection will be carried out from mid-2022 to mid-2024 through individual semi-structured interviews, both online and face-to-face depending on situations. Each interview is expected to last for approximately 30-45 minutes. Interviews will be audio or video recorded for transcription purposes.

Why were you chosen for this research?

You have been chosen for this study because we are targeting participants who are placement students, host supervisors, education provider staff members in charge of placements, and accreditation body key personnel within the period of 2020 to 2023.

Consenting to participate in the project and withdrawing from the research

Your participation in this study is entirely voluntary. Prior to your individual online interview, the researcher will read out the points listed in the provided consent form and will need to gain your verbal consent/agreement. However, even after you have provided your informed consent, you may still choose to withdraw from further participation. You may withdraw from

the research at any time before the end of data collection period (by 03/06/2024). Your choice to withdraw will not affect your position or relationship with the university, now or in the future.

In this event any data identified as yours, will be removed and will not be used by the researcher. In addition, withdrawal of consent may involve participants choosing to not respond to certain questions or ask for their answers not to be recorded or removed. Participants will be offered the opportunity to review their interview transcript.

Possible benefits and risks to participants

Potential key benefits include the opportunity to learn other participants' (unidentifiable) experiences that are gained from the programs. There are no anticipated risks associated with participation in the study (study beyond those encountered during everyday life), as the interview questions are not in any way sensitive in nature.

Confidentiality

Being a participant in this study is voluntary and you are under no obligation to take part. The study will be submitted for publication, but individual participants will not be identifiable. Pseudonyms for participants and the people they refer to (excluding the researchers) are to be used in both the thesis and any publications. All participant information will be treated with strict confidentiality and no information which could lead to identification of any individual will be released, unless required by law. While roles will to some extent be disclosed in general terms (e.g. "placement student", "host supervisor", "accrediting body staff", "placement coordinator"), organisations and institutions will not be disclosed in the reporting of results. The publication will be in the form of a conference presentation and an article, where aggregate results of this research will be included.

Storage of data

Participants are required to read the participant information and provide verbal consent that will be recorded on the same platform as the online individual interviews and will be the beginning (right prior to) part of recordings of the interviews. Consent forms, transcripts, data coding materials, and recordings are to be stored on the secure UniSA computer server for 5 years following final publication. Only the student researcher and her supervisor will have access to this stored data. After this period, all records will be destroyed.

Results

If you would like to be informed of the aggregate research finding, please contact Anita Dewi at dewas001@mymail.unisa.edu.au or 0433610672. The results will be shared with you in an anonymous manner as an unidentified aggregate via email. The aggregate results will be included in the article that we will publish. Every effort will be made to ensure that responses are confidential (e.g. we are using robust and secure software and storing data on secure servers), however, please be aware that the researcher cannot ultimately guarantee the confidentiality or anonymity of any material transferred by email or the internet.

This project has been approved by the University of South Australia's Human Research Ethics Committee. If you have any questions about being a research participant in general or should you have any concerns or complaints about any aspect of the project or the way it is being conducted, please contact:

Reviewing HREC approving this research and HREC Executive Officer details

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Reviewing HREC name	University of South Australia Human Research Ethics Committee
HREC Executive Officer	Human Ethics Officer
Telephone	+618 8302 6330
Email	humanethics@unisa.edu.au