

Library Technician

Employer:

Edith Cowan University Library - Library

Position title:

Library Technician

Added:

June 2021

Application close:

18th June 2021

Commences:

7th June 2021

Contract Type

Temporary

Contract Hours

Casual

Remuneration/ Pay rate:

\$42.69/hour

Location:

Bunbury/ South West

Details

We are currently looking for a **Library Technician** to work on a casual basis on weekends at **ECU Bunbury Campus Library in the South West** from July 2021. The key focus of the role includes but is not limited to:

Assisting students with general directional enquiries and self-serve machines

Assisting students in locating Library materials in both print and electronic format

Knowledge of Library Management Systems and research databases

Answering Library phones and emails via the Customer Management System

Shelving, shelf tidying, backpacking and tidying the study environment

Opening and closing the Library at the beginning and end of the day

Assisting students with basic print & copy operations.

Collecting requested items from shelves

Other duties as required

If you are a qualified Library Technician or studying towards a Library qualification, we would encourage you to apply for this position.

Residency Requirements

All candidates considered including international students with correct working visa.

Email Application to:

Deb Turner

6

d.welsh@ecu.edu.au