Curtin University

Application for Admission
For domestic and partner-offshore applicants to an
Undergraduate or Postgraduate course

ATTACH PASSPORT
SIZE PHOTO

For partner -
offshore
applicants only

PLEASE PRINT CLEARLY IN BLUE OR BLACK INK

Have you previously been a WAIT/Curtin Student?

Yes ☐   No ☐   Curtin ID Number

WHICH COURSE ARE YOU APPLYING FOR?

Course Number

PERSONAL DETAILS

Title (Mr, Ms etc)   Gender (M / F)   Date of birth

Day   Month   Year

Family Name

Given Name

Other Given Names

On all official documentation your name will appear as Given Name/s, Family Name - if this is not how your name appears in your passport or birth certificate, please print your name in the space below as it appears on these documents.

If your name has changed since you were last enrolled at Curtin/WAIT, please print previous name and provide certified evidence. (eg. Marriage Certificate)

ADDRESS DETAILS (CONTACT)

Number and Street

Suburb/Town   State

Country   Postcode

ADDRESS DETAILS (PERMANENT) (For Australian Citizens and Australian Permanent Residents, this must be an Australian address)

Same as above?   Yes ☐   No ☐   Note: A Post Office Box Number is **NOT** acceptable

Number and Street

Suburb/Town   State

Country   Postcode

Which is your preferred mailing address?   Contact ☐   Permanent ☐

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CONTACT DETAILS

Home Telephone

Work Telephone

Mobile Telephone

Fax Number

Email Address

PERSONAL STATISTICAL DETAILS

What is your Citizenship or Residency Status? Please tick one relevant category only.

☐ Australian Citizen

☐ New Zealand Citizen (or diplomat or consular representative)

☐ Australian Permanent Resident

☐ Temporary Entry Visa (or diplomat or consular representative)

☐ Overseas student residing overseas during your studies

☐ Australian Permanent Resident (Humanitarian Visa)

Please indicate applicable Visa Subclass

What date was residency granted? (applicable to Australian permanent residents including humanitarian visa holders)

Day   Month   Year

In which country were you born?

If you were not born in Australia what was your first year of arrival? (not applicable to overseas students residing overseas)

Year

What is your country of citizenship?

What is the main language spoken at your permanent home residence?

Are you of Australian Aboriginal descent?   ☐ Yes   ☐ No

Are you of Torres Strait Island descent?   ☐ Yes   ☐ No

MEDICAL/DISABILITY NEEDS

The information below is used to assist the University in monitoring, supporting and improving services to students with medical/disability requirements. Disclosing this information will not affect your admission to the University.

Do you have a disability, impairment or long-term medical condition which may affect your studies?   ☐ Yes   ☐ No

If you answered 'Yes' to the above question, please indicate the type/s of disability

☐ Hearing   ☐ Vision   ☐ Learning   ☐ Medical   ☐ Mobility   ☐ Other

Would you like to receive information on medical/disability support services, equipment and facilities available that may assist you?   ☐ Yes   ☐ No

SECONDARY LEVEL EDUCATION

Please complete the following information if you completed Year 12 studies within Australia in the last two years.

Name of Year 12 Institution   State

The year in which you attended Year 12

What Suburb/Town were you residing in?

What was the postcode?

What is your Australian Tertiary Admission Rank (ATAR) (eg. TER, ENTER, UAI)?

If applicable, what is your Overall Position (QLD Year 12 applicants only)?

If applicable, what is your International Baccalaureate Diploma score?

EDUCATIONAL QUALIFICATIONS

Please provide details of all formal studies that you have completed or those that you are currently undertaking. This information will be used to assess your eligibility for admission into Curtin.

You are required to supply an original or certified* copy of your academic award/s and transcript/s for all tertiary studies except those undertaken at Curtin. Academic records must contain an explanation of grading system descriptions.

* Certified means witnessed by a Curtin Representative, a Notary Public, Commissioner for Declarations, Justice of the Peace or the Academic Registrar of the Institute that issued the transcript. For further information refer to the Curtin Guidelines on Certification

http://students.curtin.edu.au/local/docs/certification_guidelines.pdf

Educational Participation (include courses taken overseas)	Name of Institution	Course Title (if applicable)	Year last enrolled
Completed Higher Education Postgraduate level course			
Completed Higher Education Bachelor level course			
Completed Higher Education Diploma/Assoc. Degree level course			
Incomplete Higher Education course			
Completed Vocational (eg. TAFE) award course			
Completed other educational qualification or Certificate of Attainment or Competence eg. Nursing Registration, University Preparation course			
Completed Secondary Education			

EMPLOYMENT DETAILS

If you are applying to a Postgraduate course on the basis of previous work experience, you must provide a current Curriculum Vitae. Please note work experience does not satisfy Curtin University's English entry requirement. Please check with your Faculty Student Services Office for English tests or programs that meet those entry requirements.

EDUCATION LEVEL OF YOUR PARENTS OR GUARDIANS

The information below is used for the purpose of government reporting, disclosing this information will not effect your admission to the university.

		Yes	Y	No	N
Do you know the educational background of your Parents/Guardians?					
What is the highest level of education completed by your Parent(s)/Guardian(s)? CROSS APPROPRIATE BOX(ES)					
Postgraduate qualification (eg. Graduate Diploma, Masters Degree, PhD)		M	F	M	F
Bachelor Degree		M	F	M	F
Other post-school qualification (eg. Associate Degree, Diploma, Advanced Diploma, Completed Apprenticeship, Vocational Certificate)		M	F	M	F
Completed Year 12 schooling or equivalent		M	F	M	F
Completed Year 10 schooling continued at school but did not complete Year 12 schooling or equivalent		M	F	M	F
Completed Year 10 schooling		M	F	M	F
Did not complete Year 10 schooling		M	F	M	F

RECOGNITION OF PRIOR LEARNING

If you would like your qualification/s to be assessed for credit transfer please submit an Application for Recognition of Prior Learning with your Application for Admission, this form can be downloaded from students.curtin.edu.au

ENGLISH LANGUAGE PROFICIENCY

As all courses are taught in English, applicants will need to meet Curtin's English language requirement, please indicate what test/s you have sat (or intend sitting) and attach certified documentary evidence of results (refer to Checklist section)

☐ Australian Year 12   ☐ GCSE 'O' level   ☐ CUTE   ☐ IELTS

☐ Pearsons Test of English   ☐ STAT   ☐ TOEFL   ☐ Other (Please specify)

Please indicate if you are also applying for Curtin's

☐ English Language Enabling Course or   ☐ ELICOS   Indicate the intended month of intake

COURSE INFORMATION

Major area of study (eg. Accounting, Journalism, Public Health, Chemical Engineering)

When do you wish to commence studies?   Year   Study Period   (eg. Semester 1, Semester 2)

How do you intend to study?   ☐ Full-time   ☐ Part-time

What is your intended attendance mode?   ☐ Internal   ☐ Fully online   ☐ Partially online   ☐ External#

Students studying externally can only do this through the Bentley Campus

Do you intend studying at an Australian Campus?   ☐ Yes   ☐ No

If 'Yes', what Campus (eg. Bentley, Kalgoorlie)

If you answered 'No' to the above question, please indicate the Offshore Partner Institution and Campus at which you intend studying

Partner Institution   Campus

ARE YOU APPLYING FOR SPECIAL CONSIDERATION?   ☐ Yes   ☐ No

Note: Applicants who believe they warrant special consideration due to exceptional circumstances are also required to submit a Special Consideration Application form, attach certified documentary evidence as well as a Personal Statement with this application.(Guidelines for special consideration are outlined at futurestudents.curtin.edu.au

PRIVACY STATEMENT

At Curtin University, the privacy of our students, staff and the people we deal with is very important to us. Much of the information that the University collects in order to provide the services that it does, is "personal information". For details of how the University will use, disclose and protect your personal information please refer to http://global.curtin.edu.au/legal/privacy.cfm

CHECKLIST

Important Checklist to ensure a quick response to your application

☐	Enclose original or certified* copies of all previous qualifications including award certificates (if applicable) and academic transcripts with a grading system description and English tests.
☐	Attach passport size photo if applying to study with an offshore partner.
☐	Prior to making an application please familiarise yourself with any specific requirements which relate to the course for which you are applying for. Please refer to the Curtin Handbook (handbook.curtin.edu.au)
☐	Enclose Application for Recognition of Prior Learning (RPL) if applicable.
☐	If you are an Australian Permanent Resident or New Zealand Citizen, please include certified* proof of residency status.
☐	If your previous studies do not meet Curtin's standard English requirements, please enclose certified* copies of your English language qualification or details of English language proficiency. Please refer to futurestudents.curtin.edu.au
☐	Enclose certified* copy of evidence for change of name (if applicable).
☐	Read and sign the Applicant's Declaration.

* Certified means witnessed by a Curtin Academic or approved Curtin Representative, a Notary Public, Commissioner for Declarations, Justice of the Peace or the Academic Registrar of the Institute that issued the transcript. For further information refer to the Curtin Guidelines on Certification http://students.curtin.edu.au/local/docs/certification_guidelines.pdf

LODGING YOUR APPLICATION

Please complete this form and submit it to the relevant Faculty Student Services Office. Application processing times can vary and will be dependant upon the time of year the application is submitted. However as a guide applications are usually acknowledged within 14 days.

IMPORTANT: If you apply by fax or email, offers can only be made once original or certified documentation and your original signature are sighted by approved Curtin staff. Facsimile copies of documents are not acceptable. Supporting documentation will need to be submitted once a conditional offer has been made.

Closing dates for applications

To confirm the closing dates, please check the website futurestudents.curtin.edu.au or contact the University Admission Centre.

Note: Admission to some courses is highly competitive and applicants are encouraged to submit their application as early as possible.

APPLICANT'S DECLARATION AND SIGNATURE

I declare that I have read the instructions on this application form and that the information I have provided is complete and correct.

I understand that the information collected on this form is to enable Curtin University to assess my application, create a record on its student database, undertake statistical analysis, meet statutory reporting requirements and further inform me about the course to which I am applying as well as the University's other courses/events. The information will be accessed by officers of the University strictly for these purposes and disclosed to State and Australian Government agencies (eg. DES, DEEWR) where required by law and to contractors (such as mail houses) engaged by the University to perform services on its behalf. Where personal information is to be provided to contractors, the University will require that confidentiality agreements be first entered into.

I understand that if I do not complete all the questions on this form, it may not be possible for the University to process my application.

I authorise Curtin University to obtain further academic information or official student records from any educational institution or other recognised institution within the education environment if necessary and/or, where my work experience is relevant, to verify my employment history for the purpose of making an informed decision about my application.

I understand that I have the right to access and amend personal information that Curtin holds about me, subject to legislation, by contacting the Freedom of Information Coordinator on 9266 2727.

I acknowledge that Curtin University reserves the right to vary or reverse any decision regarding admission made on the basis of incorrect, incomplete or fraudulent information.

Signature _____ Date _____

Curtin University
GPO Box U1987
Perth, WA, 6845

Centre for Aboriginal Studies
Building 211
Curtin University
Kent Street, Bentley, WA, 6102
Tel: (+61 8) 9266 7091
Fox: (+61 8) 9266 2888
cas.enquiries@curtin.edu.au

Centre for eLearning
6 Sarich Way
Technology Park
Bentley, WA, 6102
Tel: (+61 8) 9266 2610
Fax: (+61 8) 9266 1734
uniready@curtin.edu.au

Curtin Business School
Building 407
Curtin University
Kent Street, Bentley, WA, 6102

Undergraduate Enquiries
Tel: (+61 8) 9266 7713
Fax: (+61 8) 9266 3096

Postgraduate Enquiries
Tel: (+61 8) 9266 7715
Fax: (+61 8) 9266 7556
business@cbs.curtin.edu.au

Curtin Sydney
39 Regent Street,
Chippendale, Sydney, NSW
Tel: (+61 2) 8399 7888
Fax: (+61 2) 8399 7899
info@sydney.curtin.edu.au

Curtin Graduate School of Business
78 Murray St, Perth, WA
Perth Campus Enquiries
Tel: (+61 8) 9266 3460
Fax: (+61 8) 9266 3368
enquiries@gsb.curtin.edu.au

Health Sciences
Building 400
Curtin University
Kent Street, Bentley, WA, 6102
Tel: (+61 8) 9266 4583
Fax: (+61 8) 9266 4593
futurestudents@health.curtin.edu.au

Humanities
Building 209
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Kent Street, Bentley, WA, 6102
Tel: (+61 8) 9266 3400
Fax: (+61 8) 9266 3345
humanities@curtin.edu.au

Science and Engineering
Building 314
Curtin University
Kent Street, Bentley, WA, 6102
Tel: (+61 8) 9266 4600
Fax: (+61 8) 9266 4606
ssse@curtin.edu.au

Western Australian School of Mines
Egan Street, Kalgoorlie, WA
Tel: 1800 688 377
WASMundergrad@curtin.edu.au
WASMpostgrad@curtin.edu.au

For general admission enquiries please contact

University Admission Centre
Tel: (+61 8) 9266 7805
Fax: (+61 8) 9266 4108
Email: admissions@curtin.edu.au

CURTIN UNIVERSITY USE ONLY

BASIS OF ADMISSION

✓	Please indicate the Basis for Admission	Highest Level of Participation
	School Leaver – (WACE or equivalent)	Secondary Education
	Completed University Qualification	Bachelor/Postgraduate
	Completed VET (TAFE) Qualification	TAFE Award
	Completed one full-time semester (or equivalent) at University	Incomplete course
	Mature Age – TEE/WACE	Other Qualification
	Special Tertiary Admission Test (STAT)	
	Completion of Extension Units	
	Completion of 2 Australian Undergraduate Units	
	University Bridging/Foundation Program	
	Completed Private Provider Qualification (AQF)	
	Special Consideration	
	Special Matriculation	
	Registered Nurse	
	International Year 12 equivalent	
	International Post-Secondary qualification	
	Employment experience	

NON-STANDARD ENTRY

☐ Special Consideration ☐ BOTP ☐ Matriculation

Authorised Officer please indicate status of applicant

☐ Qualified ☐ Not Qualified (Reason) _____

☐ Qualified with conditions

☐ Subject to provision of certified documents   ☐ Subject to satisfying the University English competency requirements

☐ Subject to providing final transcripts and award certificate   ☐ Subject to successful completion of current studies qualification

☐ Other _____

Please indicate the relevant liability category

☐ International Student–Offshore   ☐ Domestic Fee Paying   ☐ International Student–Partner   ☐ Commonwealth Supported

Name of Academic/Course Coordinator: _____

Signature _____   Day __ Month __ Year __

FACULTY / OFFSHORE OFFICE / UAC

☐ **Approved**   ☐ **Not Approved**   ☐ **Approved with Conditions** _____

Authorised Officer Name _____

Signature _____   Day __ Month __ Year __

Matriculation No _____