



WA Post Convention Breakfast

Dr Karen Anderson

Implementing enterprise information management: A big-picture approach to recordkeeping systems in local government

An implementation program for organisation-wide recordkeeping system in two Swedish local governments is being informed by a research-based approach in cooperation with Mid Sweden University. The Sundsvall and Härnösand municipalities will provide the platform for the Research Centre's major project for 2009-2011, which brings together experience in researching recordkeeping issues in small and medium enterprises as well as expertise in enterprise information architecture and content management. The last two provide an umbrella for document, records and archives management, web content management and business process management. The aim of this enterprise information management strategy is to promote support by decision-makers for a whole of organisation approach to sound records and information management. The overall aim of the research program is to develop models and implementation methods that will support standards-compliant, efficient and long-term digital information management in both public and private organisations

Dr Karen Anderson is Professor of Archives and Information Science at Mid Sweden University and Professor II at the Oslo University College. Until the end of 2007 she worked at Edith Cowan University.

COSTS (incl GST)

Fellow/Chartered Members	\$28.00
Associate Members	\$30.00
Corp/Affiliate Members	\$31.00
ASA/IIM Members	\$35.00
Non Members	\$45.00
Students:	\$15.00

WHO SHOULD ATTEND?

Content Managers, Librarians, Information Managers/Architects, Knowledge Managers, Information and Record Managers, CIO's, Website Designers/Developers, Web Authors, Systems Accountants, Archivists, Online Content Managers, Usability Managers, IS/IT Strategy Leaders, Business Analysts, Technical Writers, IM Project Managers and User Interface Designers

**Friday,
2nd October 2009
7.00am-9.30am**

*Includes Hot Breakfast: Ham, eggs,
sausages, tomato, toast, coffee/tea*

Kurongkurl Katitjin Gallery
(Indigenous Centre: Building 15 Room 127)
Mt Lawley Campus
Edith Cowan University
Bradford St, Mt Lawley

NON MEMBER REGISTRATION

Name: _____
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Email: _____ **Telephone:** _____

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EMAIL TO: susan.henshaw@rmaa.com.au or FAX TO: 1800-333-802



Registration Terms & Conditions

All registrations for RMAA events are made subject to the terms and conditions of RMAA as set out below:

Payment Terms

Payment is required within 30 days of the registration being received. Invoices will be sent electronically upon registration being received.

Methods of Payment

Payments are accepted in Australian dollars and include 10% GST. New Zealand based events are payable in New Zealand dollars and attract the New Zealand GST of 12.5%.

Cheques should be made payable to RMAA and sent to RMAA, PO Box 276, St Helens, TAS Australia 7216
Bank transfers in AUD\$ should be deposited into CBA Account 'Records Management Association of Australasia',

BSB: 064-000, Account Number: 1077 6171. Notification of payments made in this way should be via a remittance advice to finance@rmaa.com.au

Bank transfers in NZ\$ should be deposited into ANZ Account 'Records Management Association of Australasia' Account 010102-0597629-00. Notification of payments made in this way should be via a remittance advice to finance@rmaa.com.au

Payments can also be made by credit card (Visa/Mastercard).

Payment "at the door" is not accepted.

Registration Fee

The registration fee covers attendance at all sessions, refreshments, any event documentation on the day, enrolment fee and Statement of Attainment Certificates.

Cancellations

Cancellations received in writing at least 10 days prior to the first day of the event will be refunded in full less an administration charge of 20%

Notice of cancellation must be received in writing and submitted by either emailing susan.henshaw@rmaa.com.au or by writing to RMAA, PO Box 276, St Helens, TAS Australia 7216.

We recommend using a method of recorded delivery to ensure notice of cancellation is received.

Should you need to cancel your registration less than 10 days before the first day of the event, the registration fee remains payable in its entirety although a substitution will be accepted.

Failure to attend an event does not negate your commitment to pay for attendance. If there are extenuating circumstances, please contact susan.henshaw@rmaa.com.au and the cancellation request will be assessed on its merit.

Substitutions and Name Changes

Substitutions are acceptable at any time. If you have registered as a corporate member, you can substitute with a non-member for a local event only. To inform us of a name change, please email susan.henshaw@rmaa.com.au. We regret that we are not able to transfer places between conferences or events.

Indemnity

It may be necessary for reasons beyond the control of the organisers to alter the venue, content or the timing of the programme. We will endeavour to keep you abreast of such changes but any reasonable change to the event format will not constitute a reason to refund the event fee. Should the event be postponed, we will endeavour to reschedule the event. If, for reasons beyond the control of RMAA, an event is cancelled, a full refund will be made. We are not liable to pay any incurred costs resulting from any postponement or cancellation.

Security

RMAA is committed to ensuring that the submission of sensitive information, such as credit card details, is safe and secure. We employ reputable and reliable service providers to ensure such information is protected. All information we hold is kept secure with access limited to personnel charged with the processing of such data. All personal data is gathered and processed in line with the Data Protection Act and RMAA's privacy policy

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